



ARCHIVAL ARRANGER

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VOLUME 17, ISSUE 1

FALL 2010

DVAG News 2 **Message from the Chair**

Repository News 5 Fall is upon us in the Delaware Valley and for DVAG! I trust all of you enjoyed the temperate summer we experienced in the Philadelphia area. (Note to DVAG Historians of the Future: that last statement was ironic.)

Training News 10

Summer was unusually busy for the DVAG Planning Committee. I enjoyed seeing many of you in June at Bryn Athyn, a meeting I've been pining for ever since I first drove past the institution's magnificent cathedral. Given that this was one of our events that was outside of the city, it was especially gratifying to see so many faces from New Jersey and Montgomery and Bucks counties.

**Don't Forget
to
renew your
membership!
See page 13**

In addition to planning this event, we also appointed a new Web Coordinator, Elisa Graydon of Moore College of Art. Elisa is in charge of Moore's library website, so she brings considerable webmaster skills and enthusiasm to a position previously held by Lisa Grimm. As always, if you have any suggestions or comments about DVAG's online presence, don't hesitate to contact Elisa, me, or any member of the Planning Committee.

If you've been following the listserv, you may also recall that we awarded our first SAA travel award to Megan Finn of the Philadelphia Museum of Art. Having attended SAA in August, I was happy to see Megan taking full advantage of our efforts to help defray some of the cost of attending the conference. Megan will relate more of her experience in detail in the other pages of this issue.

Fall is shaping up to be a busy period for DVAG. It looks like we are going to have three events before the end of the year. Also, 2010 elections are on the horizon, so you will be seeing a call from me on the listserv for nominations (self-nominations are always welcome). We're really interested in people who bring a fresh perspective to DVAG's programming and, more broadly, the ways in which we can best serve our membership. Please contact me if you have any questions.

In conclusion, be on the lookout for announcements about events, elections, and other initiatives from Vice-Chair Margaret Graham and me as we wrap up another great year for the Delaware Valley Archivists Group.

—Jordon Steele

Treasurer's Report

Balance on January 1, 2010		\$7,653.87	
Balance on March 31, 2010		\$7,452.89	
	Budget	2stQ	YTD
Income:			
Interest	50	12.56	27.86
Dues	1550	131.75	267.15
Donations	100	0	0
Other	0	0	0
Total:	1700	144.31	295.01
Expenses:			
Web-site/Domain	150	26.85	78.53
Refreshments	600	0	300.00
Membership Dir	600	0	0
PO Box etc.	100	72.00	72.00
Misc. expenses	250	0	0
Scholarship	500	0	0
Total:	\$2200	98.85	450.53
Balance on June 30, 2010		\$7,498.35	

Membership

So far, we have had a busy 2010 with new members joining all the time! Please welcome the following new members who have joined our ranks this summer: Calista Cleary, Megan Good, Caitlin Goodman, Christiana Dobrzynski Grippe, Kathryn Gronsbell, Janine Lieberman and Adam Najarian.

A special thank you goes out to Delories Richardi and other members who wish to remain anonymous who have donated generously to DVAG this summer.

Another thank you to those of you who have renewed your membership for 2010. If you have not done so, for your convenience, a membership renewal form is provided on page 12 of this newsletter.

If you have any questions about your membership status, please email Courtney Smerz at membership@dvarchivists.org.

Past DVAG Meetings:

Glen Cairn

1001 Cathedral Road, Bryn Athyn, Pennsylvania, 19009 267.502.2600 www.glencairnmuseum.org/

In June DVAG members were treated to a lively tour of Glencairn Museum and its archives, courtesy of Greg Jackson, Archivist for the Academy of the New Church, Glencairn Museum & Swedenborg Library. Museum director Stephen Morley greeted the group, introducing the museum and historical site and generously providing passes for DVAG members to return for future visits. Greg provided more history of the site, built by the Pitcairn families between 1892 and 1938.



The archives at the Glencairn Museum shares storage space with museum collections. Photo credit: Gary Saretzky

Glencairn Museum originated as the home of Raymond and Mildred Pitcairn and was designed to also house their collection of religious art. The mansion feels like a 20th century castle, with massive stone walls, stained glass and beautifully crafted woodwork. Greg led the group through winding hallways and stairways to the archives, where he manages manuscripts of the Pitcairn families, including industrialist John Pitcairn's legacy as co-founder of Pittsburgh Plate Glass and the records documenting the construction of the Bryn Athyn Cathedral.



The Great Hall at Glencairn Museum. Photo credit: Glencairn Museum

Greg also showed off a portion of the religious art collection and DVAG-ers explored halls and rooms (and a magnificent bathroom!). Behind a small, exquisitely-painted door, six or seven archivists at a time squeezed into a tiny elevator and rode to the Tower with its conservatory and a distant view of downtown Philadelphia.

The group was invited to also visit the Bryn Athyn Cathedral but none left Glencairn, opting to return another time to investigate the Cathedral. If you were unable to make it to this meeting, it is well worth a trip to Bryn Athyn to see these local gems. For more information see bahistoricdistrict.org/

Free! Fun!



Susan Duhl, Paper Conservator (www.ArtConservatorsAlliance.com) is working on a project to repair a Psychedelic Poster collection collaged on the ceiling of a 1966 Hippie Rock and Roll Bus, known as the Sugar Magnolia!

Most of our collections have posters in a drawer or on the wall - this is an unusual opportunity to see a perfect time capsule of the 1960's and 1970's featuring posters advertising the Grateful Dead, Janis Joplin, and others. The bus has a colorful history touring the United States and was most recently lived in by Butch Patrick, the actor who played Eddie Munster on TV.

Come see the bus! Music and fun, too. September 19, 12 - 6:00 at Woodstock Trading Company, 1880 Route 70 East, Cherry Hill, NJ

More information on the event can be found on: Facebook: <http://www.facebook.com/#!/event.php?eid=109927529061371&index=1>

and in Southern Jersey Magazine: <http://www.sjmagazine.net/2010/sj-magazine-july-2010/deadhead-dream.html>



Susan is a Conservator in Private Practice in Philadelphia, who more often works with typical archives collections and art on paper throughout the Mid-Atlantic. 610.667.0714

Library of Congress

Cooperative and Instructional Programs Division, NUCMC

101 Independence Ave., S.E., Stop-4230, Washington, D.C. 20540-4230.

202.707.7954. nucmc@loc.gov www.loc.gov/coll/nucmc

REPOSITORY News

NUCMC Seeks to Describe Civil War Collections

As part of the Library of Congress observance of the forthcoming sesquicentennial of the American Civil War, the National Union Catalog of Manuscript Collections (NUCMC) is seeking the assistance of eligible repositories in identifying and describing archival collections relating to the conflict. Eligible repositories must 1) be located in the United States or its territories; 2) must regularly admit researchers; and 3) must lack the capability of entering their own archival cataloging into OCLC.

Also part of the NUCMC observance of the Civil War sesquicentennial will be a five year/five part exhibit on our Web site entitled "NUCMC and the Documentary Heritage of the American Civil War." The exhibit will highlight program cataloging of the last quarter century and will also contain related visual content. Initial plans call for the first exhibit (2011) to focus on the election of Abraham Lincoln, the secession crisis, the outbreak of hostilities, mobilizing for war, and foreign public opinion. Succeeding exhibits will feature personal narratives of members of the Union and Confederate armed forces (2012); the sesquicentennial of the Emancipation Proclamation and the African American experience from slavery to the end of the war (2013); the home front, women in the war, the role of charitable organizations, economic aspects



From the Liljenquist Family Collection (Library of Congress)

of the war, and patriotic societies (2014); and the sesquicentennial of the death of Abraham Lincoln, Reconstruction, Confederate exiles, and the rise of veterans' organizations (2015).

For more information about NUCMC program participation please visit our [Website](#).

Monmouth County Archives

125 Symmes Drive, Manalapan, NJ 07726

732.308.3772 www.visitmonmouth/archives

Monmouth County Archives Plans 2010 Archives Week

Archives Week has been celebrated annually at the Monmouth County Library Headquarters in Manalapan since 1996. This year's events, with a World War II theme, include:

Tuesday, October 5, 2-3:30pm

The Fighting Lady (1944) (NR) Documentary film, 62 minutes. No registration required.

Follow the WWII exploits of an unnamed aircraft carrier (the USS Yorktown) after its commission in 1943. The life of the crew is documented from July 1943 through June 1944, from its passage through the Panama Canal through assaults on Marcus, Kwajalein, Truk and Tinian Islands, and culminating with the Battle of the Philippine Sea. Directed by Edward Steichen with spectacular 16mm Kodachrome footage of combat operations and naval aviation. The screening will be followed with a Q&A session with Gary D. Saretzky, Archivist, Monmouth County.

Wednesday, October 6, 9am-Noon

Seminar: World War II Archives in New Jersey.

Registration required. \$15 per person. Includes refreshments.

Presenters:

Sandra Holyoak, Director, and **Shaun Illingworth**, Assistant Director, Rutgers Oral History Archives.

Paul Zigo, Associate Professor of History and Director, Center for World War II Studies and Conflict Resolution, Brookdale Community College.

Dale Daniels, Executive Director, Holocaust, Genocide & Human Rights Education Center, Brookdale Community College.

Each speaker represents an organization that collects source materials that document World War II. They will describe their projects' goals, accomplishments, and future plans and the complex challenges they address in the course of their work.

Wednesday, October 6, 1pm to 2:30pm

Slide Lecture: Edward Steichen and U.S. Navy Photography in World War II. Registration required, no cost to attend.

Presenter: Gary D. Saretzky, Archivist, Monmouth County

Commander Edward Steichen was the oldest commissioned officer in the U.S. Navy during World War II, after a distinguished career as a photographic artist and commercial photographer. During the war, he directed the photographic documentation of naval operations in the Pacific and disseminated dramatic images to the public through publications, the motion picture, *The Fighting Lady*, and exhibits at the Museum of Modern Art in New York.

Saturday, October 9, Archives and History Day

Registration required for history-related organizations to reserve exhibit tables. Registration not required for individual attendees.

9:10-11am, Noon-1pm, 2-2:30pm, visit 60 exhibit tables of history-related organizations

10:15-11am, Selections from the Monmouth County Archives TV34 News Video Collection

11:30-Noon, Greetings from VIPs and awards presentations.

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Temple University Special Collections

Paley Library 1210 Polett Walk, Philadelphia, PA 19122 library.temple.edu/collections/special_collections/?bhcp=1

The Temple University Press has published *TEMPLE UNIVERSITY: 125 YEARS OF SERVICE TO PHILADELPHIA, THE NATION AND THE WORLD* by James W. Hilty with Matthew M. Hanson, foreword by Ann Weaver Hart (2010). The Conwellana-Templana Collection (the University Archives) was an important resource and supplied most of the historic photographs.

The Conwellana-Templana Collection and the library's Systems and Technology Department have been collaborating on a project to make Temple University yearbooks available on line and full-text searchable on CONTENTdm. The yearbook collection and other Temple University Libraries digital collections can be found at <http://library.temple.edu/digitalcollections>.

Two collections reflecting cultural activities of the Philadelphia region in the 1960s have been acquired by Special Collections: the archives of the Middle Earth Books Store, Philadelphia, and papers reflecting the initial operation of the Bryn Mawr coffee cabaret Main Point. The Middle Earth archive, acquired from its owner Sam Amico, contains author correspondence, manuscripts, photographs and imprint publications of this center for poetry readings and poetry publications as well as distribution of books. Noted is correspondence and manuscripts of Patti Smith in her early career. The Main Point documentation is from the files of one of the multiple owners of the cabaret, William Campbell, who for the first six years handled publicity and related activities of the center. Included in the Main Point files are cabaret layouts, menus, posters, newspaper and radio copy and photographs. Temple will display holdings from each archive this Fall in the Paley Library.

Monmouth County Archives Plans 2010 Archives Week *continued from page 6*

1:00-1:45pm, Keynote Speaker, "Eleanor Roosevelt"

2:00-3:00, Video, Oral History Interview, Captain Ted Narozanick, conducted by Professor Paul Zigo, followed by Q&A with Mr. Narozanick and Dr. Zigo.

For a complete Archives and History Day program, see <http://co.monmouth.nj.us/page.aspx?Id=3714>

To register for an event, contact Shelagh Reilly, sreilly@co.monmouth.nj.us or 732-308-3771.

October, all month

The exhibit, *World War II: The Home Front in Monmouth County*, will be on view in three locations: library lobby, gallery near circulation desk, and downstairs hallway near the Archives entrance.

Nearly eighty exhibit items shed light on topics such as Civil Defense, Civilian Patriotism, Fort Monmouth, actions by the Board of Chosen Freeholders, Manufacturing and the Local Economy, Military Personnel from Monmouth, Nurses, Veterans, and WACs. The items are from the collections of the Monmouth County Archives, New Jersey State Archives, Fort Monmouth, Long Branch Public Library, and others. A catalog of the exhibit will be available in October on request.

New Jersey State Archives

225 W. State St. Trenton, NJ 08625 609.292.6260 www.njarchives.org

New Jersey State Archives recently received two accessions of alienated public records, one of which resulted from their recently posted website on "Missing or Alienated Public Records of the State of New Jersey : Public Notice : Document Recovery and Amnesty": www.njarchives.org/links/missingdocuments.html

The first acquisition included Minute Book B, Part 2, of the Burlington County Courts of General Quarter Sessions and Common Pleas, dating from 1717-1733. The minute book, containing several



hundred pages of cases, appointments, and other county records, went missing from the county courthouse untold decades ago. Its recovery signifies the

restoration of the last of four, formerly scattered, now reunited parts of the court minutes series, filling in the last gap in a continual record of the courts' proceedings from 1681 forward. The minutes through 1919 are held by the State Archives, with more recent records available in the county. The minute book's content has survived in excellent condition, all things considered--though the tome is in need of immediate conservation treatment due to the complete deterioration of the binding. Its initial leaf, numbered 135, continues in the same hand of the clerk who finished Book B, Part 1, ending with page 134. The book was returned by a private citizen who had received it from family among antiques and collectibles. Its restoration to public hands enables renewed access to a major cache of unexplored genealogical and historical data. Book B, Part 1 (beginning 1709) was received by the State Archives from Burlington County Historical Society in 2003.

The State Archives' second recent acquisition comprises two ancient enrolled laws and one law extract of the Colony and State of New Jersey. Two of these were identified in a list of missing documents included in the State Archives' "Alienated Public Records" website noted above. The earliest of the three, dated 1757, is an extract of an act regulating the militia endorsed by Abraham Clark, Signer of the Declaration of Independence. The second is an enrolled law from 1764 relative to salt meadows, bearing the signature of New Jersey's last royal governor, William Franklin. The third act, a budget bill from 1785, was signed into law by New Jersey's first state governor, William Livingston. All three documents were received in fine condition, and have now been restored to the sequential, docketed record series out of which they had been stolen from the State House at an unknown date (but prior to fifty years ago). In such cases, where adjudication and formal demand under statute is not necessary, the State Archives gladly acknowledges the receipt of public documents as a donation. In this case, the donor was a manuscript dealer out of state.

Hunterdon County Historical Society

114 Main St. Flemington, NJ 908.782.1091 hunterdonhistory@embarqmail.com

HCHS Gets Film Preservation Grant

The Hunterdon County Historical Society of Flemington, NJ is pleased to announce that the HCHS has been awarded a 2010 Basic Preservation Grant from the National Film Preservation Foundation. The grant, awarded for the amount of approximately \$4,300.00, will fund the preservation and production of duplicate copies for the original short film *Money at Work*.

Money at Work (1933) is a depression-era short sponsored by the American Bankers Association to restore confidence in small-town banks. The film was produced shortly after the banking holiday of 1933 and shot on location in Flemington, NJ, featuring one of the county's leading banking institutions. The film demonstrates the mechanics of banking in a small town, the importance of the local bank to the local economy, and the link between the local bank and the larger national scene. In addition to its original importance, the film also contributes to local history through its interviews with Hunterdon County citizens and in the appearance of other citizens in the background. Also, the film has scenic shots of Flemington, NJ, showing the character of the town before its appearance and atmosphere were irrevocably changed by the Richard Bruno Hauptmann Trial (the Lindbergh kidnapping case). The film, still in its original container, was donated to the Society in 2009 by Anne Thomas.

The grant awarded from the National Film Preservation Foundation is part of their Basic Preservation Grant program. As stated on their website (filmpreservation.org), "these cash grants are awarded to nonprofit and public institutions for laboratory work to preserve culturally and historically significant film materials. Grants are available to public and nonprofit institutions in the United States that provide public access to their collections, including those that are part of federal, state or local government. The grants target orphan films (1) made in the United States or by American citizens abroad and (2) not protected by commercial interests."

Upon completion of the grant project, the Society plans to screen the film at its next regularly scheduled membership meeting, followed by a public screening at an organized history fair, open house, or other similar event to be determined. In addition, the film will eventually be posted for public view on the HCHS website, which is currently under development.

Bon Mots

From the Wistar Institute, Archives and Museum Collections: We will be major lenders to the upcoming PAFA exhibit "Anatomy/Academy" set to open January, 2011. The seven extant anatomical models carved by William Rush will be on loan to the exhibit along with other museum materials and items from Wistar's manuscript collections. We are really excited about this collaboration between a scientific institute and an art museum and school - which speaks to the theme behind the exhibit, the collaboration between science and art.

CONSERVATION CENTER *for Art and Historic Artifacts*

264 S. 23rd Street, Philadelphia, PA 19103 215.545.0613 www.ccaha.org

NATIONAL PROGRAMS

NOVEMBER 4 & 5

East Asian Art:

Historical Context & Modern Preservation of Paper-based Works

The Athenaeum of Philadelphia, Philadelphia, PA

Experts in the field of Asian art uniformly recommend that preservation efforts be grounded in knowledge of the history and traditions embedded within the objects. This two-day conference will address the distinct historical and aesthetic differences that inform the rich artistic traditions of China, Japan, and Korea, as well as the practical concerns of handling, housing, storage, exhibition and conservation treatment of paper-based objects from this region. Program presenters will include nationally and internationally recognized art historians, curators, and conservators.

This program is intended for cultural heritage professionals responsible for the care and handling of paper-based art and artifacts from East Asia, including curators, collections managers, librarians, archivists and conservators, as well as collectors and others interested in the history and care of works from this region.

PHILADELPHIA STEWARDSHIP PROGRAM

OCTOBER 27

Digitization for Small Institutions

The College of Physicians of Philadelphia

Every institution struggles with pressure to be visible on the web and to make its collections accessible to wider audiences, but small institutions can face daunting hurdles to implementing digitization programs. This program will cover basic issues in digital preservation, including an introduction to digitization, and will provide information on handling guidelines for digitization, selection of materials, conducting pilot projects, creating access to digitized materials, funding sources, and the benefits of collaborating with other institutions.

NOVEMBER 10

Preservation Best Practices

The Rosenbach Museum and Library

Archivists, collections managers, librarians, curators and other staff members involved in collections care must manage a variety of tasks, including implementation of collections management plans and policies, management of environmental control

TRAINING & JOB NEWS

Continued on page 11

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and storage conditions, and provision for safe use and exhibition of collections. This program will provide participants with an overview of the preservation standards for the many aspects of collections care.

DECEMBER 15

Essential Policies and Procedures for Cultural Institutions

The Rosenbach Museum and Library

An institution's collections care and business practices are defined by its written policies and procedures. Institutional memory is often lost through staff changes, but best practices are encoded in these important documents. This program will provide an overview of policy and planning documents that are essential for collections care, such as collections management policies, handling guidelines and maintenance policies. Participants will learn the critical components of these documents and tangible examples of how to adapt them to different institutions will be given. Also, policy development, approval and implementation responsibilities of staff, volunteer and board will be discussed.

For program information and registration for all CCAHA programs, visit the Education Program Calendar on our website at www.ccaha.org.

DVAG Officers and Planning Committee

Jordon Steele—Chair
Margaret Graham—Vice Chair
Adrienne Pruitt—Secretary
Lee Arnold, CA—Treasurer
Courtney Smerz—Membership
Joanne McKinley, CA—Arranger Editor
Elisa Graydon—Web Coordinator
Matthew Lyons—At Large
Valerie-Anne Lutz—At Large
John Pettit—At Large
Christine DiBella—Past Chair

2010 NEW MEMBERSHIP/RENEWAL APPLICATION

Membership in the Delaware Valley Archivists Group (DVAG) is open to all individuals including regular and volunteer personnel of state and local historical societies; college and university archives and special collections; federal, state, and local archives and records centers; museums; libraries; business firms; educational, religious, and medical institutions; and other groups who collect, preserve, and make historical materials available for research use.

Dues for the 2010 January-December year are \$12.00. **Or you may pay for three years (January 2010-December 2012) for \$30 — a \$6 discount.** Please consider adding a few additional dollars to your check. A little goes a long way toward our goal of enhancing and expanding the benefits of your DVAG membership. **Now you may also pay online by credit card.** Go to the DVAG web site "[Membership](#)" page and follow the directions.

For more information, contact Courtney Smerz, DVAG Membership Coordinator, at membership@dvarchivists.org.

Contact information provided below will be included in the 2010 DVAG membership directory. The email address provided below, if different from what is currently in our records or on the listserv, will be changed in both locations unless noted otherwise.

Name: _____ Date: _____

Institution: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Fax: _____

Email: _____

2010 dues \$12.00 OR \$ _____

2010-2012 dues \$30.00 \$ _____

Contribution (optional) \$ _____ **(contribution is not tax deductible)**

TOTAL \$ _____ **(check or money order payable to DVAG)**

DVAG would like to acknowledge members who make additional contributions with a notice in the DVAG newsletter, *The Archival Arranger*. If you prefer not to be listed by name, check here: ____.

Mail to: DVAG, P.O. Box 17162, Philadelphia, PA 19105-7162

The **Delaware Valley Archivists Group** was established in 1980 to provide area archivists the opportunity to exchange ideas and visit archives of all sizes throughout the region. DVAG holds quarterly meetings and offers periodic workshops for members at all levels of experience. Each meeting or workshop focuses on practical or professional issues, or the relationship of the profession to topics of current public interest. Subjects of past meetings have included space planning, new construction, conservation, micrographics and imaging, disaster preparedness, and records management. DVAG's publications include the *Directory of Archival and Manuscript Repositories in the Delaware Valley, 3rd Edition*, the DVAG Membership Directory, and *The Archival Arranger*, the newsletter of DVAG.

Membership in DVAG is open to all individuals including: students and regular and volunteer staff of state and local historical societies; college and university archives and special collections; federal, state, and local archives and records centers; museums; libraries; business firms; educational, religious, and medical institutions; and other groups who are concerned with collecting, preserving, and making historical materials available for research use. The Delaware Valley Archivists Group annual dues are \$12.00 for the membership year.

The Archival Arranger is published three times a year (fall, winter, and spring) and distributed to the members of the Delaware Valley Archivists Group. Deadlines for *The Archival Arranger* are:

Fall – Submissions due first Monday in August

Winter – Submissions due first Monday in December

Spring – Submissions due first Monday in May

Publication is three weeks after the deadline.

Editor: Joanne M. McKinley at arranger@dvarchivists.org

Membership and mailing list inquiries should be directed to Courtney Smerz, Membership Coordinator, at membership@dvarchivists.org

DVAG

Delaware Valley Archivists Group

P.O. Box 17162